

# MOUNTAIN VIEW CHRISTIAN SCHOOLS



## DISCOVER YOUR PURPOSE

We teach the TRUTH about how God created the world and everything in the world - and that includes YOU!! Everything that we do at Mountain View Christian Schools is designed for each child to understand that they are uniquely created and LOVED by God.

## DEVELOP YOUR PASSION

Every day, we reinforce and sharpen each child's unique gift (Romans 12). We teach our students to recognize the passions God has placed in them (Psalm 37:4). We mentor our students on expressing those passions in a healthy manner (Galatians 5).

## MAKE A DIFFERENCE

Our students will graduate from Mountain View Christian Schools with an unshakable confidence in the calling that God has placed upon their lives (Matthew 28). They will be able to apply their God-given gifts to serve the needs of the world.

## Preschool - High School

mvcs.net

301 S. Maryland Parkway - Las Vegas, NV

(702) 382-8610

### 2023-24 REGISTRATION PACKET • KINDERGARTEN - 12<sup>TH</sup> GRADE

Welcome to Mountain View Christian Schools. As we embark upon our 40<sup>th</sup> year of Christian education, we are excited to partner with your family in the fulfillment of our mission to graduate Christian Leaders, who by their commitment to academic excellence and spiritual vitality will transform the world for Jesus Christ.

MVCS is committed to providing an opportunity for your child to grow in a college-prep, leadership-based curriculum rooted in the Truth of Scripture. Our curriculum offers opportunities for Advanced Placement (AP), Honors and College courses. MVCS also includes hands-on courses with an emphasis upon S.T.E.M. (Science, technology, engineering and mathematics), visual arts, media arts, performance arts, band, and music. Student success is supported through intervention programs offering academic tutoring and behavioral training.

The championship Saints Athletics program offers teams in 1<sup>st</sup> through 12<sup>th</sup> grade. MVCS athletics have been a member of the Nevada Interscholastic Activities Association (NIAA) since 1998, and has numerous alumni who have graduated to play at the collegiate level. Our teams are always in need of volunteer coaches, assistants and help. Please contact our Athletics Secretary, Dee Dee Nellis (dnellis@mvcs.net) to be involved in MVCS Athletics.

The very core of our school is embodied in our loving, caring, talented, professional staff who are committed to serving the Lord.

In His Service,

Raymond LeBoeuf  
Principal  
MVCS  
mvcs.net

#### Items Included in Your Packet:

- Application for Admission
- Tuition and Fee Guidelines
- Enrollment Incentives
- Enrollment Form and Tuition Contract
- Financial Policy
- Information and Authorization Form
- Internet Usage Policy
- Cooperative Guidelines
- Student Code of Conduct
- Family Statement
- Confidential School Report
- FACTS information notice
- Transcript/School Records release
- NV State Required Immunizations

#### Items to be Returned with Your Packet:

- All forms and contracts are signed
- Transcript/School Records Release\*
- Current updated shot records\*
- Original birth certificate\*
- Past two (2) years of report cards
- Past two (2) years of standardized test scores
- Copy of State ID for all custodial parents
- Copy of legal documentation for guardian/custody^

\* We will copy and return to you

^ If applicable

MVCS and its staff are accredited by The Association of Christian Teachers and Schools (ACTS). MVCS is exempt from the provisions of the Private Elementary and Secondary Authorization Act (NRS 394.211).

MVCS does not discriminate on the basis of race, color, gender, national or ethnic origin.

# Mountain View Christian Schools

## 2023-24 APPLICATION FOR ADMISSION

(Kindergarten - 12<sup>th</sup> Grade)



### STUDENT INFORMATION

First Name

Middle Initial

Last Name:

Home Address:

City:

State: Zip Code:

Student's Phone:

Gender: M / F

Date of Birth:

Grade entering in 2023-24:

### ADDITIONAL INFORMATION

Thank you for making the choice to attend Mountain View Christian Schools. How did your family hear about MVCS?

- |  |  |
|--|--|
| <input type="checkbox"/> MVCS Parent     | <input type="checkbox"/> Internet/Social Media |
| <input type="checkbox"/> MVCS Alumni     | <input type="checkbox"/> Advertisement         |
| <input type="checkbox"/> Neighbor/Friend | <input type="checkbox"/> Local Church          |
| <input type="checkbox"/> Driving By      | <input type="checkbox"/> News Media            |

☐ Other: \_\_\_\_\_

☐ Referred By: \_\_\_\_\_

Student's ethnic origin (This information is not used to determine admissibility. MVCS does not discriminate on the basis of race, color, gender, national or ethnic origin).

- |  |   |
|--|---|
| <input type="checkbox"/> African-American        | <input type="checkbox"/> Native American  |
| <input type="checkbox"/> Asian, Pacific Islander | <input type="checkbox"/> White, Caucasian |
| <input type="checkbox"/> Hispanic                | <input type="checkbox"/> Other: _____     |

Parent Primary Language: \_\_\_\_\_

Who is financially responsible for this child? \_\_\_\_\_

Who does the child reside with? \_\_\_\_\_

How many siblings attend MVCS? \_\_\_\_\_

Who has legal custody of this child? \* \_\_\_\_\_

*\*Please complete custody information box to the right (if applicable)*

### PARENT / GUARDIAN INFORMATION

Mother / Guardian

First Name: MI: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Social Security #: \_\_\_\_\_

e-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Father / Guardian

First Name: MI: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Social Security #: \_\_\_\_\_

e-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_

### - Custody Information -

*(A copy of the legal paperwork provided by the court must be given to MVCS)*

Parents are:

- |                                   |  |   |                                    |
|-----------------------------------|--|---|------------------------------------|
| <input type="checkbox"/> Married  | <input type="checkbox"/> Mother Deceased | <input type="checkbox"/> Mother Remarried | <input type="checkbox"/> Separated |
| <input type="checkbox"/> Divorced | <input type="checkbox"/> Father Deceased | <input type="checkbox"/> Father Remarried | <input type="checkbox"/> Other     |

What are the legal parameters for the non-custodial parent to see or pick up child? \_\_\_\_\_

If parents are divorced or separated to whom should school correspondence be sent? \_\_\_\_\_

What days of the week does the child spend with their Father? \_\_\_\_\_

What days of the week does the child spend with their Mother? \_\_\_\_\_

# Mountain View Christian Schools

## 2023-24 INFORMATION / AUTHORIZATION



### EMERGENCY FAMILY INFORMATION

Student's First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Gender: M / F Date of Birth: \_\_\_\_\_

Grade entering in 2023-24: \_\_\_\_\_

In the case of an emergency, MVCS will contact the following people **based upon the order in which they are listed**.

**Please list parent and/or guardians first**, then list additional individuals who are authorized to pick up your children.

#### **Mother / Guardian** \_\_\_\_\_

Name: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

#### **Father / Guardian** \_\_\_\_\_

Name: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

#### **Additional Individuals Authorized for child pick up** \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Ph: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

### MEDICAL INFORMATION

Check if your child has a history of any of the following:

☐ Asthma

☐ Blood Disorder

☐ Diabetes

☐ Epilepsy

☐ Heart Problems

☐ Sickle Cell Anemia

☐ Seizures

☐ Allergies (please list): \_\_\_\_\_

☐ IEP\*

☐ ADHD, ADD\*

☐ 504 Plan\*

*\*If you checked any of these boxes, please submit records upon enrollment*

☐ Food Allergies (please list): \_\_\_\_\_

☐ Medications taken (please list): \_\_\_\_\_

☐ Other (please list): \_\_\_\_\_

In the event of an accident or illness before, during or after school including field trips and sporting events to the above mentioned child, I (parent or guardian) do hereby authorize Mountain View Christian Schools to secure any necessary medical treatment. In the further event that I cannot be contacted immediately for notification or shall fail or refuse to remove the child after notification of illness and request for removal of the child, I hereby authorize MVCS to take appropriate action for the removal of the child from the premises. I also hereby agree to be responsible for all costs and expenses connected with examination, diagnosis, removal, or treatment of the child.

Student's Physician: \_\_\_\_\_

Phone: \_\_\_\_\_

Hospital: \_\_\_\_\_

\_\_\_\_\_  
Mother/Guardian Signature (required)

\_\_\_\_\_  
Father/Guardian Signature (required)

### FACTS AUTHORIZATION

I understand that it is my responsibility to designate authorized users to my student(s) FACTS account.

\_\_\_\_\_  
Mother/Guardian Signature (required)

\_\_\_\_\_  
Father/Guardian Signature (required)

# Mountain View Christian Schools

## 2023-24 TUITION, FEES, & DISCOUNTS\*



### Tuition

(based on 180 School Days)

	Elementary (K - 6 <sup>th</sup> Grade)	Junior High School (7 <sup>th</sup> - 8 <sup>th</sup> Grade)	High School (9 <sup>th</sup> - 12 <sup>th</sup> Grade)
	\$7,200	\$7,999	\$8,899

### Monthly Options

11-Month Plan:	\$654.55	\$727.18	\$809.00
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*Tuition covers our staff, facility, maintenance, technology, and Accreditation costs associated with the school year.*

### Fees

	Elementary (K - 6 <sup>th</sup> Grade)	Junior High School (7 <sup>th</sup> - 8 <sup>th</sup> Grade)	High School (9 <sup>th</sup> - 12 <sup>th</sup> Grade)
Registration	\$350	\$350	\$350
Curriculum Fee	\$325	\$325	\$325
Activity Fee	\$250	\$250	\$300
New Student	\$50	\$50	\$50

**Registration Fee** - Includes a \$10 processing fee from FACTS and covers the costs associated with preparing and launching the new school year.

**Curriculum Fee** - Covers all curriculum books, quizzes, tests, worksheets and materials for the academic core classes.

**Activity Fee** - Covers costs associated with elective courses (PE, Art, Foreign Language, etc.) and supplies; Athletics; Enrichment Courses (Karate, Dance, Music, Band, Gymnastics, Lego League, etc.); Field day; Recess supplies; Field trips; Academic activities (Speech Meet, Spelling Bee, Math Olympics, Geography Bee & Art Festival, etc.); Principal's A and A/B-Honor Roll; Terra Nova and PSAT testing; Academic and Athletic memberships (the National Honor Society, NIAA, etc); Student Leadership Council activities; and includes a Yearbook.

### Additional Rates/Fees

#### Lunch

(K - 12th Grade) - \$5.25

#### USDA Free and Reduced Lunch

(Upon approval of application)

**Athletics (uniforms) - Uniform Fee varies per sport**

#### Graduation

\$125 (12<sup>th</sup> Grade only)

\$30 (Kindergarten)

#### Extended Care

**Hourly Options** (Morning hours: 7a.m. - 8a.m.; Afternoon hours 3:30p.m. - 5p.m.) - \$12 per day^

^After 5p.m., there is a \$1 per minute charge, PER CHILD. Extended Care hours are billed monthly.

### Discounts (total discounts can not exceed 20% per child)

- Tuition paid in full by August 1, 2023 - 5% off
- \$100 off registration fee - paid by May 31, 2023
- \$75 off curriculum fee - paid by May 31, 2023
- Full Time Pastor - 15% off (must be custodial parent, provide copy of ordination license, and pay stub)
- Active Duty Military - 20% off (must be custodial parent and present active duty military ID)
- Sibling - 15% off (applied to subsequent child(ren)'s tuition)
- Alumni - 15% off (must be custodial parent and MVCS graduate)
- Full Time First Responders (must be custodial parent, provide recent pay stub, and present current badge)  
(Law Enforcement, Active Firefighter, Active EMTs, Nurses - 15% off)

#### 2023-24 Senior Class Longevity:

- Continuous enrollment since Kindergarten (2010-11 school year) - \$1,000 off tuition
- Continuous enrollment since 6th Grade (2017-18 school year) - \$500 off tuition

**Family Referral:** Families referring another new family receive a \$250 credit - *per family enrolled* - that is to be applied to 2023-24 school account at the end of the school year. Referred family must attend the entire school year and a referral card must be on file.

*\*Review the MVCS Financial Policies (page 6) following policies regarding tuition, fees and discounts.*

# Mountain View Christian Schools

## 2023-24 ENROLLMENT FORM / TUITION CONTRACT



### Tuition Schedule \_\_\_\_\_

Please list all Kindergarten-12<sup>th</sup> Grade students enrolling in MVCS, their grade level for 2023-24, and the appropriate tuition amount using the "Tuition and Fee Guidelines" (page 4 of this packet)

Student Name	Grade 2023-24	New Student Fee	Registration Fee	Curriculum Fee	Activity Fee	Incentive Discount	Scholarship Awarded	Tuition Amount
Sub - Totals:								

Grand Total:

### Payment Options \_\_\_\_\_

Please select one of the following options. MVCS accepts Discover, MasterCard, and Visa. or ACH.

- ☐ I will pay one (1) payment of \$\_\_\_\_\_ to pay my tuition in full.
- ☐ I will make (circle one: 10, 11, 12) monthly payments from \_\_\_\_/\_\_\_\_ through \_\_\_\_/\_\_\_\_ in the amount of \$\_\_\_\_\_ per month.
- Tuition payments are made online through your *FACTS* account.
- ☐ Bank Draft-Biweekly ☐ Bank Draft-Monthly

### Opportunity Scholarship Recipients \_\_\_\_\_

- ☐ Parents of students with Opportunity Scholarship awards are required to sign checks as necessary each quarter.
- ☐ Parents are required to show proof of Application of Scholarship Granting Organizations (SGOs).

### MVCS Scholarship Fund \_\_\_\_\_

- ☐ I would like to assist students in attending MVCS by donating \$\_\_\_\_\_ per month or \$\_\_\_\_\_ as a one-time gift.

### Financial Agreement \_\_\_\_\_

I/We affirm the financial responsibility to pay this tuition contract. By signing below I/we understand that I/we are entering into a legal and binding agreement with MVCS. I/we affirm the financial capability of maintaining the tuition and any miscellaneous charges incurred by the students listed above for the 2023-24 school year. I/We understand that tuition payments are due as selected above. I/We understand that weekly rates remain the same in weeks that contain holidays, half-days, or any other days MVCS is not in regular session. I/We understand and agree with all the consequences of my account falling delinquent as outlined in the Financial Policies of MVCS. I/We understand that any changes to this contract may result in a \$25 reprocessing fee.

I/We understand that the signature(s) below affirm all of the information contained in this application is correct, complete, and honestly presented. I/We understand withholding or misrepresenting information on this application may jeopardize my child's admission to MVCS. I/We agree to pay all collection expenses to MVCS that may incur in collecting a delinquent balance, any returned check fee, attorney's fees, court costs, and filing fees (including charges or commissions that may be assessed by a collection agency retained to pursue a delinquent matter). Collection fees will be 40% for regular collections and 50% for legal collections or forwards, which may be as much as twice the original principle balance. I/We further agree to pay interest of 2% per month (24% per year) from the date an account becomes delinquent.

- ☐ I have read and understand the Financial Policies of MVCS (Page 6 of the application packet).
- ☐ I have elected to have a co-signer for this tuition contract. I acknowledge my financial responsibility to pay this tuition contract if the co-signer defaults.

Parent/Guardian signature (Mother): \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian signature (Father): \_\_\_\_\_ Date: \_\_\_\_\_

Financially Responsible/Co-signer (Printed Name): \_\_\_\_\_

Financially Responsible/Co-signer (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

#### - For Office Use Only -

Start Date:

Office Date Stamp:

Staff Initial:

Reg Fee:

Copies made:

Interview Date:

Interviewer:

Test Date:

Test Fee:



# Mountain View Christian Schools

## 2023-24 FINANCIAL POLICIES



**REGISTRATION FEE** — Non-refundable and non-transferable fee. The total amount of the fee is due and obligated upon registration of the student to secure enrollment. For students enrolling for the next school year, the fees are due every year and are non-negotiable. The registration fee is \$250 if paid in full before May 31, 2023. After this date, the registration fee is \$350.

**CURRICULUM FEE** — Non-refundable and non-transferable fee. The total amount of the fee is due and obligated upon registration of the student. The curriculum fee is \$250 if paid in full before May 31, 2023. After this date, the curriculum fee is \$325.

**ACTIVITY FEE** - The fee is designed to provide a variety of extra-curricular options for our students. The fee is due by October 16, 2023. Activity lists are examples of what MVCS will offer. Due to student interest or availability some activities may not occur. Any costs associated with activities added throughout the school year will be included in this fee. The 2023-24 MVCS Yearbook is included in this fee. The high school activity fee replaces the per sport fee and covers all aspects of athletics except uniforms.

**YEAR PAID IN FULL** — A 5% discount is offered if tuition is paid by August 1, 2023. The credit will be applied to your general tuition account, and cannot be used for childcare or lunch.

**RETURNED (NSF) ITEMS** — All returned items, including checks or ACH Payments, **will be charged a \$30 returned item fee.** The check will automatically be re-deposited unless we have received communication from you giving us other instructions. If two of your personal checks are returned for insufficient funds, you will be required to make all future payments with either a cashier's check, cash, money order, or credit card. MVCS is not responsible for any charges on returned checks from your financial institution. If your check is returned due to non-sufficient funds, closed account, or a stop payment, you will be responsible for all the applicable collection costs.

**LATE PAYMENT** — All tuition payments outlined in your tuition contract are due based on the due date and considered late after the 5<sup>th</sup> day. A \$50.00 late fee will be applied to any account that has an outstanding balance from the previous month of \$250 or more on the 6<sup>th</sup> day. When the due date falls on a holiday, weekend or when the facility is closed, tuition is due on the following business day.

**DELINQUENT ACCOUNTS** — *Any MVCS account, including scholarship recipients, that becomes thirty-five (35) days past due will result in the following consequences until the account is brought current: Students may be dismissed/suspended from school, restricted from extracurricular activities such as sports or field trips, as well as have their access to on-line accounts, progress reports, report cards, transcripts, and/or test scores held or restricted.* In the event of a split account for shared financial responsibility between two or more separate parties, financial information may be shared with the other parties in the event that any account becomes delinquent. The other parties may be given the opportunity to bring the account current to avoid the student from being suspended from class attendance and/or having the account turned over to collections.

**EARLY WITHDRAWAL** — I/we understand that tuition payment plans per financial agreements are still owed for days of instruction. If your child is expelled or asked to withdraw, you will be responsible for all tuition charges and fees. Upon withdrawal from MVCS, an exit interview with your child's principal is requested. Interest of 2% will be added to any unpaid balance after 30 days. If you are sent to collections, you agree to the following:

*I/We agree to pay all collection expenses to MVCS that may incur in collecting the delinquent balance. Any return check fee, attorney's fees, court cost, filing fees, including charges or commissions that may be assessed by the collection agency retained to pursue this matter. Collection fees will be 40% for Regular Collections and 50% for legal Collections or Forwards, which may be as much as twice the original principal balance owed. Parents further agrees to pay interest at the rate of 2% per month, 24% per year from the date the account becomes delinquent.*

**TERMINATION OF CONTRACT** — MVCS reserves the right to terminate this contract at the discretion of the administration. Please refer to the Cooperative Guidelines page contained in this registration packet.

**EXTENDED CARE** — Students who are on campus before 8:00a.m. and after 3:30p.m., are required to be checked into the Extended Care Program. Please address your questions about this program to the school office. Campus hours are 7:00a.m. to 5:00p.m., and the cost for this service will be billed monthly on your account. You will be notified by e-mail when the charge has been applied. Charges are due with the next tuition billing cycle. You may request a detailed monthly time sheet from the Business Office. Rates for extended care are outlined on the Tuition and Guidelines page of this registration packet. **Charges are due with the next tuition billing cycle.** Extended Care charges are NOT drafted by FACTS. These charges must be paid manually through FAMILY PORTAL/FACTS.

**TUITION ASSISTANCE & GRANTS** - Families in need of tuition assistance are required to complete applications for **ALL** of the Scholarship Granting Organizations (SGOs) if they qualify to receive funds under the Nevada Opportunity Scholarship Program prior to submitting the MVCS Grant Application. Please note the following conditions of this program:

- Tuition assistance from MVCS *will not be considered* without the completion of applications to the SGOs.
- If Opportunity Scholarship Funds awarded exceed the tuition and fees of MVCS, a refund is not granted.
- ***If a student incurs eighteen (18) absences (whether excused or unexcused) they may lose their scholarship funds and the parent / guardian will be responsible for payment of tuition expenses.***
- Eligible discounts, incentives, and scholarships cannot be combined to exceed the billed tuition amount.
- Student must maintain a C average or they may lose their scholarship.

**DISCOUNTS** - Total eligible discounts may not exceed a total of 20%. Eligible discounts that are combined and or applied may not exceed the billed tuition amount. This includes those who receive opportunity scholarships. (Discounts may be applied to the remaining balance after scholarships are applied). Family referral incentive award is *per family*, not per student.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Mountain View Christian Schools

## 2023-24 INTERNET USAGE POLICY



### What MVCS will provide on-campus:

1. A reliable network connection.
2. Supervision of students while using the Internet.
3. Training for students that clearly defines appropriate/inappropriate sites; also how to search, save, and make citations.
4. An e-mail address using the schools mvcsed.net domain. Staff will use this e-mail address when communicating directly with high school students. Students should also use this system when communicating with fellow students.

### MVCS Student & Parental responsibility of on and off-campus Internet activity:

**Cyber-bullying:** Students will be under administrative discipline for posting rude, threatening, gossip, slanderous, and/or inappropriate messages on personal web pages, e-mails, text messages or social media whether done on or off-campus. Guidelines can be found in our Student/Parent Handbook.

**MVCS Network:** The network user is held responsible for his/her actions when using the schools network. Students may only connect their personal devices to the MVCS Student network. At no time may a personally owned device be connected to the schools private network without prior approval from the Technology department. Unacceptable uses of the network will result in the suspension or revocation of these privileges and/or disciplinary action. Some examples of unacceptable use are:

1. Using the on-campus MVCS network for any illegal activity.
2. Using the on-campus MVCS network for financial gain or initiating any financial transactions.
3. Degrading or disrupting the MVCS equipment or system performance. Any security problems must be reported to the technology coordinator and not shared with other users.
4. Vandalizing the data of another user.
5. Wastefully using finite resources, after being warned and instructed in proper use.
6. Gaining unauthorized access to resources, including attempting to get around censor ware installed on a computer.
7. Invading the privacy of individuals including reading mail that belongs to others without their permission.
8. Using an account owned by another user - with or without that user's permission.
9. Posting personal communications without the author's consent or information which is not meant to be made public.
10. Downloading viruses or attempting to circumvent virus protection programs.
11. Plagiarism - using another's words or ideas as one's own.
12. Any other usage that the MVCS Staff, Faculty, & Administration deems inappropriate.

The Internet user must meet all MVCS policies in order to use an Internet station. The user and his/her parents understand that use of the Internet is at the user's own risk. MVCS will not assume responsibility for:

1. The reliability of the content of a source received by a user. Students must evaluate and cite appropriately.
2. Costs that the students incur if they request a product or service for a fee.
3. Any consequences of disruption in service that may result in lack of resources. Though every effort will be made to insure a reliable connection, there may be times when the Internet service is down or scheduled for use by teachers, classes, or other students.
4. Guaranteeing privacy of mail. Though we do support privacy of e-mail, users must not assume that this is guaranteed. The technology coordinator and Administrative Staff reserve the right to investigate possible misuses or to monitor any e-mail that comes through MVCS computers. The enforcement of these guidelines apply when accessing the network or internet by any device such as a computer, or any mobile device (tablet, phone, iPad, etc.)

**MVCS Technology:** Students who are issued technology from MVCS (tablet, computer, etc.) are required to complete the MVCS Acceptable Use Policy (AUP) Form prior to receiving equipment from MVCS. The AUP can be found on the front page of mvcs.net under the MVCS Forms and Resources link.

By signing this consent and waiver form, the student agrees to abide by these restrictions. The student and parent (or guardian) must sign after they have discussed these rights and responsibilities together. I have read the Internet Usage Policy of MVCS. I agree to follow the rules contained in this policy. I understand that if the MVCS student violates the rules, their privileges can be terminated and they may face other disciplinary measures. MVCS parents agree that their son or daughter will be held liable for violations of this policy.

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User Signature

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Date

---

Parent/Guardian Signature

---

Date

# Mountain View Christian Schools

## 2023-24 COOPERATIVE GUIDELINES



*This page will serve as an agreement of understanding between  
your family and our school.*

1. I/We understand that the Board of Mountain View Christian Schools is final authority over school-related situations.
2. I/We agree to abide by all MVCS published rules and regulations.
3. I/We agree to abide by all guidelines for parent/guardian conduct at MVCS Athletics contests that are published in the Student/Parent Athletics Packet.
4. I/We understand that the 2023-24 Parent/Student Handbook is posted on the internet in a printable format. Therefore the rules and provisions contained within are a binding agreement with Mountain View Christian Schools.
5. I/We will encourage my/our student to comply with all school regulations and standards including the completion of the Student Code of Conduct form (page 9 of this registration packet).
6. I/We give the faculty and administration discretion to employ discipline as is deemed wise and expedient for my student.
7. I/We will take an active role in my/our student's education. This will include following through with homework assignments, special work, slips that need to be signed, etc.
8. I/We will support the spiritual training given to my/our student.
9. I/We agree to accept the responsibility for any damage done by my/our student at the school.
10. I/We understand that the MVCS administration reserves the right to terminate the educational partnership between the school and family if an unresolved division persists between ourselves and the school faculty or administration.
11. I/We understand that the school reserves the right to dismiss any student who chooses not respect its spiritual standards or cooperate in the school's academic program.
12. I/We agree that based upon Matthew 18:15-20 and I Corinthians 6:1-8 that the Bible commands us to make every effort to live in peace and to resolve conflicts with each other in private. Therefore, by signing this Cooperative Guidelines you agree that any claim or dispute arising out of or related to this agreement shall be resolved by Biblically based mediation and, if necessary, binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation (peacemaker.net). The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement and expressly waive their rights to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision.
13. In light of Matthew 18:15-18 I/We understand and agree to the principle of refraining from the discussion of a disagreement with the teachers, staff, administration and/or policies of MVCS in front of students and/or other adults.
14. I/We understand that MVCS holds multiple accreditations and is exempt from the provisions of the Private Elementary and Secondary Education Authorization Act (NRS 394).
15. I/ We agree to notify MVCS immediately in writing of the existence of any custody dispute involving the student, including any custody dispute existing at the time of this contract.
16. I/We will notify the School Office of any changes in address, phone number, employment, or emergency phone number.
17. I/We will notify the School Office of any additional person(s) authorized to pick up my/our child(ren). I/We understand that it is required to have a note on file allowing my/our child(ren) to walk home from school, transport or be transported by another student or their family.
18. I/We agree to the use my child's picture and/or accomplishments in MVCS yearbook, publications, and advertisements.
19. I/We will request copies of the academic and behavioral records of my child from his/her current school.
20. I/We understand that the registration fee is non-refundable and non-transferrable and must accompany the application.
21. I/We understand that the MVCS and Saints Athletic Department logos are the property of MVCS and cannot be used or duplicated without expressed written consent of MVCS Administration.

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Mother/Guardian Signature

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Date

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Father/Guardian Signature

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Date



# Mountain View Christian Schools

## 2023-24 STUDENT CODE OF CONDUCT



### OVERVIEW

MVCS is committed to providing an excellent education that is distinctly Christian. An essential part of the school's mission is to graduate Christian leaders who are being trained to make a substantial contribution to society by modeling and applying their Christian worldview.

The Student/Parent Code of Conduct has been established to foster integrity, transparency, and personal responsibility. MVCS students are expected to strive for the highest standards of personal, ethical, and moral conduct. MVCS Parents/Guardians are expected to model, promote and support these standards. These standards are outlined throughout the school's Student/Parent Handbook.

- The mission, values and purpose of pledges, devotionals, Bible classes, and worship services
- Parental Co-operative Guidelines
- Administrative Guidelines
- Student Discipline Guidelines
- Safe School Guidelines - No bullying, harassment, intimidation
- Financial Policies
- Uniform Policies
- Technology Policies
- Technology Acceptable Use Policy (AUP) - Found on the front page of mvcs.net
- Student Driver Guidelines and Form - Found on the front page of mvcs.net

MVCS Parent(s)/Guardian(s) and students shall sign and return a copy of this page as their agreement to willingly abide by and support the above mentioned items. In the event of a violation of the school's conduct policies, a disciplinary response will be rendered.

### AUTHORITY

The Board of Directors have given authority for all behavioral/disciplinary matters to the Principal. In turn, the Principal has delegated to the Principals/Administrators/Instructional Staff the responsibility to administer discipline on a daily basis. The Principal holds the final authority in all disciplinary matters and invites any and all inquiries regarding the guidelines and policies of Mountain View Christian Schools.

### GUIDING PRINCIPLES

School officials are guided by the following principles:

- The school will use the Bible as the foundation for making disciplinary decisions.
- All sanctions and consequences imposed should be fair, redemptive, and instructive - NOT PUNITIVE.
- The attitude, repentant spirit, and cooperation of the student and parent(s)/guardian(s) involved may be considered in the imposition of sanctions and consequences.
- Sanctions may include counseling, community service, and restitution.
- While MVCS has no direct control over and accepts no responsibility for the behavioral choices of MVCS students when off-campus, the school reserves the right to discipline a student for off-campus misconduct, including social media.
- Habitual Offenses (i.e. tardies, absences, disruptive behavior) may require the loss of privileges (field trips, leadership opportunities, and extracurricular activities).
- Major Misconduct offenses may require the student be withdrawn or expelled.
- Nevada statutes require the school report violations of the law to civil authorities. However, the school reserves the right to administer appropriate action under school policies.

### GENERAL GUIDELINES

MVCS students shall not be engaged in any immoral, illegal, or unethical activities that may have a detrimental effect on the offending student, other students, the school, the community, or the name of Jesus Christ. These guidelines not only address the effects of a violation on individual students, but also the impact of the violation on the school's reputation and its ability to fulfill its stated mission. The school expects students to respect the physical and psychological well-being of others and will not tolerate behavior that exploits another individual.

### STUDENT AND PARENT/GUARDIAN AGREEMENT

We have read the information outlined on the pages/documents notated in the Student/Parent Code of Conduct and willingly agree to abide by and support the expectations of Mountain View Christian Schools.

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STUDENT - PRINTED NAME

DATE

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PARENT/GUARDIAN - PRINTED NAME

DATE

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STUDENT SIGNATURE

DATE

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PARENT/GUARDIAN SIGNATURE

DATE

Please complete this form fully and objectively. By doing so, you will equip us with the information required to complete your child’s candidacy for enrollment at Mountain View Christian Schools. Should your child be accepted for enrollment at MVCS, this questionnaire will be shared with our faculty for advising and/or counseling purposes.

Student's First Name: _____	Person Completing the Form: _____
Middle Name: _____	First Name: _____
Last Name: _____	Last Name: _____
Grade entering in 2023-24: _____	Relationship to the Applicant: _____

1.

What initiated your search for a new school for your child/children?
2.

What leadership skills do you hope to see developed in your child?
3.

What are your child’s greatest strengths?
4.

What is your child’s greatest area of need, and what steps have been taken to address this need? (ie IEP)
5.

What are your child’s special interests and/or extracurricular activities?
6.

Please describe your child’s study habits.
7.

Please describe your child’s relationship with his/her peers.
8.

Please describe your child’s relationship with authority.
9.

Please describe your child’s relationship with family members.

I understand that withholding or misrepresenting information requested in this questionnaire may jeopardize my child’s admission decision. My signature below affirms that all of the above information in this application is correct, complete, and honestly presented.

# Mountain View Christian Schools

## 2023-24 CONFIDENTIAL SCHOOL REPORT



Instructions for Parent(s)/Guardians(s):

Please give this form to the Principal, Counselor, or other authorized School Officer after signing and dating below.

I hereby waive my right of access to this document as well as my child's right. I understand that this document will not become a part of his or her permanent file, nor will this information be forwarded to any other institution.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Candidate's Name

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Name of Current School: \_\_\_\_\_

Address of Current School: \_\_\_\_\_

The remainder of this form is to be completed by a school official.

Mountain View Christian Schools is a private Christian School offering education in Preschool through 12<sup>th</sup> Grade. MVCS specializes in a personal relationship with each family to identify and develop a student's gift and calling from God. We strive to provide unique opportunities for academic, spiritual and physical growth, as well as the development of emotional intelligence. We are seeking students who desire a high energy culture where they will be trained to think and prepared to apply their talents in the service of others.

Upon completion of this form, please fax it to The Admissions Department at 702-382-4168 or scan and email to leromero@mvcs.net. All information that you furnish will be kept confidential to the extent the law allows and will not be retained as part of the student's permanent record. On behalf of the student, we would like to thank you for your full cooperation.

1. Please comment on the family's relationship with your school and their expectations.

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2. Number of students in this candidate's entire grade: \_\_\_\_\_

3. Has this candidate ever been dismissed, suspended, placed on probation from school or incurred serious disciplinary action?  
No \_\_\_\_\_ Yes \_\_\_\_\_ (if yes, please explain)

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4. If an attendance record is not part of your school's transcript, please indicate the number of school days the candidate has been absent: \_\_\_\_\_ and tardy: \_\_\_\_\_ while at your school.

5. Please rate this candidate in relation to other students in his/her age group at your school:

	Superior	Good	Average	Below Average	Poor
Academic Potential					
Academic Drive					
Conduct					
Respect Accorded by Faculty					
Respect Accorded by Peers					
Overall					

6. Would this student be welcomed back to your school? Yes \_\_\_\_\_ No \_\_\_\_\_

7. Please submit any additional comments which you feel would be beneficial.

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Person completing this form / title: \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

May we contact you to follow up on these questions? Yes \_\_\_\_\_

No \_\_\_\_\_

# Mountain View Christian Schools

## FACTS INFORMATION NOTICE



MVCS' trusted partner in tuition management is FACTS Tuition Management System.

The FACTS Tuition Management System allows you to fulfill your tuition payment obligation through a pre-approved direct debit from a savings or checking account, credit card or online/via check for monthly invoicing. MVCS can also customize payment plans based upon changing circumstances. Having all of our families on FACTS gives our administration a complete picture of collected funds, cash flow, delinquencies with aging, and other data pertinent to our school's finances.

If you are new to the FACTS Tuition Management System, here are some added benefits:

- 24/7 support via phone and on-line.
- Mobile tools where you can easily check balances, view payment schedules, and make secure payments from your mobile devices.
- The ability to store multiple payment methods in FACTS secure payment portal.

Having all of our families on FACTS allows MVCS to provide a more professional service to our families. Our school's ability to better track and manage all tuition receivables will benefit all families.

FACTS will send payment reminders as well as follow-up connections with families that may have fallen behind in their tuition obligations. This allows our school to focus on essential activity for the future of our school, such as enhancing curriculum, seeking additional funding for financial aid, and relentlessly pursuing additional families to enroll in our school.

Fees for enrolling in FACTS are included in your registration fee. Thank you for your continued loyalty and support of MVCS. We appreciate your commitment as we strive to provide the highest quality education for your children.

Please sign below to acknowledge the contents of this informational page regarding the FACTS Tuition Management System.

\_\_\_\_\_  
Mother/Guardian Signature Date

\_\_\_\_\_  
Father/Guardian Signature Date



# Mountain View Christian Schools

## TRANSCRIPT/SCHOOL RECORDS RELEASE



My child \_\_\_\_\_ (student name) has applied for admission into the \_\_\_\_\_ (grade-level) at Mountain View Christian Schools for the 2023-24 school year.

Mountain View Christian Schools has permission to request transcripts/school records from the following school(s).

Name of School: \_\_\_\_\_

School Address (Street): \_\_\_\_\_

School Address (City/State): \_\_\_\_\_

Name of Student: \_\_\_\_\_

Grade: \_\_\_\_\_ School Year: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Mountain View Christian Schools is requesting records for the student listed above. Please send a photo copy of the following records for the student listed above:

- Report Cards
- Transcripts
- Standardized Test Scores
- Record of Immunization
- Behavioral Referrals

If this student left your school during the school year, please include marks, credits, and grade level at the time of leaving your school.

Please send photo copies to our Director of Admissions, Lorena Romero, in one of the following manners:

- Send documents as PDFs via e-mail: [leromero@mvcs.net](mailto:leromero@mvcs.net)
- Send documents via fax (702) 382-4168
- Send documents via mail:  
Mountain View Christian Schools  
301 S. Maryland Parkway  
Las Vegas, NV 89101



# Mountain View Christian Schools

## NV State Required Immunizations for Enrollment



NRS 394.192 Immunization of pupils: Certificate prerequisite to enrollment; conditional enrollment; effect of failure to immunize; report to Health Division; inclusion of certificate in pupil's record. Unless excused because of religious belief or medical condition, a child may not be enrolled in a private school within this State unless the child's parents or guardian submit to the governing body of the private school a certificate stating that the child has been immunized and has received proper boosters for that immunization or is complying with the schedules established by regulation pursuant to NRS 439.550 for the following diseases:

### 5 DTaP/DPT (Minimum age: 2 months) if series was started before age 7

- 1st and 2nd dose & 2nd and 3rd dose must be separated by 4 weeks
- 5th dose not needed if 4th dose given on or after 4th birthday
- 4th dose may be administered as early as age 12 months, provided at least 6 months have elapsed since the 3rd dose. \*4th dose does not need to be repeated if it was administered at least 4 months after the 3rd dose (see 6-2015 Memo NV State IZ Clarification Letter posted in Immunization icon)
- See Tdap for catch up schedule if series started age 7 or older\*

### 2 Hepatitis A (Minimum age: 12 months)

- 2nd dose must be given at least 6 months after the 1st dose.  
(Required for students new to Nevada or District after July 1, 2002)

### 3 Hepatitis B (Minimum age: 2 months)

- 1st and 2nd dose must be separated by 4 weeks
- 2nd and 3rd dose must be separated by at least 8 weeks
- 3rd dose at least 16 weeks after the 1st dose. (Minimum age for final- 3rd or 4th dose: 24 weeks)  
(Required for students new to Nevada, or new to District after July 1, 2002)

### 2 MMR\*\* (Minimum age: 12 months)

- 1st and 2nd dose must be separated by at least 4 weeks
- 2nd not required until on or after the 4th birthday, but may be given sooner if separated by at least 4 weeks

### 1 MCV4 or MenACWY (MENINGOCOCCAL) (Minimum age: 11 years)

- Required for 7th grade enrollment after June 30, 2017 (and all students new to District between 8th and 12th grade).
- Must receive at least 1 dose of MCV4 on or after age 10 years. (Does not apply to students enrolled before July 1, 2009)

### 3 Polio/IPV/OPV (Minimum age: 2 months)

- 1st and 2nd dose must be separated by 4 weeks
- 3rd dose must be given on or after 4th birthday
- Final dose at least 6 months after the previous dose (on or after 4th birthday)

### 1 Tdap

- Required for 7th grade enrollment and all students grade 8th - 12th \*Catch up schedule – Students age 7 or older, who are not immunized with the childhood DTaP/DPT vaccine series, should receive Tdap vaccine as the initial dose in the catch up series. If additional doses are needed, use Td vaccine.
- A total of 4 doses DTaP/DTP/Td/Tdap combination is needed if first doses given less than 12 months of age. Dose 3 and 4 must be 6 months apart. 4th dose does not need to be repeated if it was administered at least 4 months after the 3rd dose
- A total of 3 doses DTaP/DTP/Td/Tdap combination is needed if first dose given at 12 months and older. Dose 2 and 3 must be 6 months apart

### 2 Varicella/Chicken Pox (Minimum age: 12 months) Required for students new to Nevada, or new to District after July 1, 2011

- 1st and 2nd dose should be separated by at least 3 months for 12 months through 12 years, however dose is valid if separated by 4 weeks
- 13 years and older 1st and 2nd dose must be separated by 4 weeks
- Physician verification of past disease required for exemption\*\*Live vaccines (MMR and Varicella) must be separated by 28 days if not given on the same day.

☐ I have provided MVCS with my student's updated Immunization Records

☐ I have provided MVCS with a Medical Exempt Form

☐ I have provided MVCS with a Religious Exempt Form

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_