

Mountain View Christian Schools

FINANCIAL POLICIES



ENROLLMENT FEE — Non-refundable and non-transferable fee. Each year, families will receive an annual Enrollment Letter on or around January 1st that will list that year's tuition and fees. The yearly enrollment fee bundles the school's registration fee, curriculum fee and activity fee. Returning families receive a bundled discount on these fees. The fees will be applied and scheduled for remittance in two equal payments scheduled in the yearly letter.

REGISTRATION FEE — Non-refundable and non-transferable fee. The total amount of the fee is due and obligated upon registration of the student to secure enrollment. The registration fee is \$350 and covers the fees associated with FACTS Tuition Management and the costs associated with preparing and launching the new year.

CURRICULUM FEE — Non-refundable and non-transferable fee. The total amount of the fee is due and obligated upon registration of the student. The curriculum fee is \$300. Covers all curriculum books, quizzes, tests, and materials for academic core classes.

ACTIVITY FEE — Non-refundable and non-transferable fee. This fee is \$250 in Kindergarten-8th and \$300 for 9th-12th grade. The fee is designed to provide a variety of extra-curricular options for our students. Activity lists are examples of what MVCS will offer. Due to student interest or availability some activities may not occur.* Any costs associated with activities added throughout the school year will be included in this fee. The yearly MVCS Yearbook is included in this fee. The high school activity fee replaces the per sport fee and covers all aspects of athletics except uniforms.

**Covers costs associated with elective courses (PE, Art, Foreign Language, etc.) and supplies; Athletics; Enrichment Courses (Karate, Dance, Music, Band, Gymnastics, Lego League, etc.); Field day; Recess supplies; Field trips; Academic activities (Speech Meet, Spelling Bee, Math Olympics, Geography Bee & Art Festival, etc.); Principal's A and A/B-Honor Roll; Terra Nova and PSAT testing; Academic and Athletic memberships (the National Honor Society, NIAA, etc); Student Leadership Council activities; and includes a Yearbook.*

TEST FEE — Non-refundable and non-transferable fee. This fee is \$50 and is required for all students enrolling in MVCS.

GRADUATION FEE — \$125 for 12th Grade. \$30 for Kindergarten.

YEAR PAID IN FULL — A 5% discount is offered if tuition is paid in full upon enrollment. The credit will be applied to your general tuition account, and cannot be used for childcare or lunch.

RETURNED (NSF) ITEMS — All returned items, including checks or ACH Payments, will be charged a \$30 returned item fee. The payment will automatically be re-submitted unless we have received communication from you giving us other instructions. MVCS is not responsible for any charges on returned checks from your financial institution. If your check is returned due to non-sufficient funds, closed account, or a stop payment, you will be responsible for all the applicable collection costs.

LATE PAYMENT — All tuition payments outlined in your tuition contract are due based on the due date and considered late after the 5th day. A \$50 late fee will be applied to any account that has an outstanding balance from the previous month of \$250 or more on the 6th day. When the due date falls on a holiday, weekend or when the facility is closed, tuition is due on the following business day.

DELINQUENT ACCOUNTS — Any MVCS account, including scholarship recipients, that becomes thirty-five (35) days past due will result in the following consequences until the account is brought current: Students may be dismissed/suspended from school, restricted from extracurricular activities such as sports or field trips, as well as have their access to on-line accounts, progress reports, report cards, transcripts, and/or test scores held or restricted. In the event of a split account for shared financial responsibility between two or more separate parties, financial information may be shared with the other parties in the event that any account becomes delinquent. The other parties may be given the opportunity to bring the account current to avoid the student from being suspended from class attendance and/or having the account turned over to collections.

EARLY WITHDRAWAL — I/we understand that tuition payment plans per financial agreements are still owed for days of instruction. If your child is expelled or asked to withdraw, you will be responsible for all tuition charges and fees. Upon withdrawal from MVCS, an exit interview with your child's principal is requested. Interest of 2% will be added to any unpaid balance after 30 days. If you are sent to collections, you agree to the following:

I/We agree to pay all collection expenses to MVCS that may incur in collecting the delinquent balance. Any return check fee, attorney's fees, court cost, filing fees, including charges or commissions that may be assessed by the collection agency retained to pursue this matter. Collection fees will be 40% for Regular Collections and 50% for legal Collections or Forwards, which may be as much as twice the original principal balance owed. Parents further agrees to pay interest at the rate of 2% per month, 24% per year from the date the account becomes delinquent.

TERMINATION OF CONTRACT — MVCS reserves the right to terminate this contract at the discretion of the administration. Please refer to the MVCS Cooperative Guidelines found on the school's website.

EXTENDED CARE — Students who are on campus before 8:00a.m. and after 3:30p.m., are required to be checked into the Extended Care Program. Please address your questions about this program to the school office. Campus hours are 7:00a.m. to 6:00p.m., and the cost for this service will be billed monthly on your account. You will be notified by e-mail when the charge has been applied. Charges are due with the next tuition billing cycle. You may request a detailed monthly time sheet from the Business Office. Rates for extended care are outlined on the Tuition and Guidelines page. Charges are due with the next tuition billing cycle. Extended Care charges are NOT drafted by FACTS. These charges must be paid manually through FAMILY PORTAL/FACTS.

TUITION ASSISTANCE & GRANTS — Families in need of tuition assistance are required to complete applications for ALL of the Scholarship Granting Organizations (SGOs) if they qualify to receive funds under the Nevada Opportunity Scholarship Program prior to submitting the MVCS Grant Application. Please note the following conditions of this program:

- Tuition assistance from MVCS will not be considered without the completion of applications to the SGOs.
- If Opportunity Scholarship Funds awarded exceed the tuition and fees of MVCS, a refund is not granted.
- If a student incurs eighteen (18) absences (whether excused or unexcused) they may lose their scholarship funds and the parent / guardian will be responsible for payment of tuition expenses.
- Eligible discounts, incentives, and scholarships cannot be combined to exceed the billed tuition amount.
- Student must maintain a C average or they may lose their scholarship.

DISCOUNTS — Total eligible discounts may not exceed a total of 20%. Eligible discounts that are combined and or applied may not exceed the billed tuition amount. This includes those who receive opportunity scholarships. (Discounts may be applied to the remaining balance after scholarships are applied). Family referral incentive award is per family, not per student.